

Visit our website to view our on-line catalogue

**SERVICE CONTRACTOR CONTACT**

**GLOBAL CONVENTION SERVICES**  
P.O. Box 2329  
Saint John, NB, E2L 3V6

Phone: 1-888-799-EXPO (3976)  
Fax: 1-506-658-0509  
Email: [info@globalconvention.ca](mailto:info@globalconvention.ca)

**BOOTH EQUIPMENT**

Each 10' wide x 10' deep exhibitor booth space consists of the following:

- \*\* 8' high draped backwall and 3' high draped sidewalls.
- \*\* Standard show colour booth carpet.
- \*\* Daily booth vacuuming.
- \*\* Forklift service (up to 5000 lbs) to and from facility loading dock. Does not include special lifting equipment or in-booth forklift service or moving of equipment.
- \*\* Empty container storage.

**ELECTRICAL:**

- \*\* Each exhibitor, not per booth space, will receive one 110v, 500 watt outlet (1 plug). Additional power can be ordered by completing the attached Electrical Form.

**Rolls of shrink-wrap will be available for purchase, along with skid/pallet wrapping services, during show dismantle. See onsite Global service place your order.**

**PRE-SHOW PRICE DEADLINE DATE**

In order to receive advance order discount rates (pre-show price) listed on selected price sheets, we must receive your order and payment by:  
**November 3, 2023** Orders received after this date will be subject to Retail Prices.

**ON-LINE ORDERING INSTRUCTIONS**

In order to protect your privacy, we have placed the following login and password on our on-line order form to restrict access to exhibitors for this event only. In addition, our order form is located on a "SSL" secure server to protect your credit card information. To access our online catalogue, click on link, or go to, [www.globalconvention.ca](http://www.globalconvention.ca) then select "Exhibitor Ordering" in the upper right corner and enter the username and password supplied below.

Username: **NAFWS** Password: **2023**

**On-line ordering available until: November 13, 2023**

**EXHIBITOR MOVE-IN**

**Wednesday November 15, 2023** Larger boats or specialty move in. **\*\*By appointment only!!\*\***  
**Thursday November 16, 2023** Booth move in will be scheduled based on location.

**Notes:** Move in time for ALL exhibitors will be scheduled. Times to be provided by Master Promotions. Set up must be completed by 7:00PM on Thursday, November 16, 2023.

**EXHIBITOR MOVE-OUT**

**Saturday November 18, 2023 4PM - 10PM**

**Notes:** If freight is still on the show floor at midnight, Show Management reserves the right to ship your freight with the Official Show Carrier with all costs being billed to the exhibitor. If you are using another carrier and expect a problem with evening pick up, contact Show Management.

**MATERIAL HANDLING**

**DIRECT TO SITE SHIPMENTS**

**!!! Direct to site shipments to arrive during scheduled exhibitor move in times only!!!**  
Freight received at venue in advance of exhibitor move-in risk having their freight either refused by venue or re-directed to Global Advance Warehouse, with expenses and fees billed back to exhibitor.



HEAD OFFICE:  
 P.O. Box 2329  
 Saint John, NB E2L 3V6  
 Tel. 506-658-0506 Fax. 506-658-0509  
 E-mail: info@globalconvention.ca

**PRE-SHOW DEADLINE:** November 3, 2023  
**ORDERING DEADLINE:** November 13, 2023

**EVENT NAME** North Atlantic Fish & Workboat Show **DATES** November 17-18, 2023

**Exhibiting Company:** \_\_\_\_\_ **Booth #** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_ **Booth Size** \_\_\_\_\_

**Phone #:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**TABLES**  
*Dressed tables are show color unless otherwise requested*

Description	Qty	Preshow	Retail	Amount
Vinyl Top Table 29" - No Skirt 2'x4' ( ) 2'x6' ( ) 2'x8' ( )		\$40	\$52	
2'x4' Dressed Table-29" High (Vinyl Top, Skirted 3 Sides)		\$70	\$91	
2'x6' Dressed Table- 29" High (Vinyl Top, Skirted 3 Sides)		\$75	\$98	
2'x8' Dressed Table- 29" High (Vinyl Top, Skirted 3 Sides)		\$85	\$109	
29" High Extra Skirt (To Skirt 4th Side)		\$39	\$49	
Vinyl Top Table 41" - No Skirt 2'x4' ( ) 2'x6' ( ) 2'x8' ( )		\$68	\$89	
2'x4' Raised Dressed Table-41" High (Vinyl top, Skirted 3 Sides)		\$88	\$114	
2'x6' Raised Dressed Table-41" High (Vinyl top, Skirted 3 Sides)		\$92	\$120	
2'x8' Raised Dressed Table-41" High (Vinyl top, Skirted 3 Sides)		\$104	\$135	
39" High Extra Skirt (To Skirt 4th Side)		\$46	\$56	
Low Pedestal Table (30" Round, 30" High)		\$75	\$98	
Tall Pedestal Table (30" Round, 40" High)		\$85	\$111	
Spandex Cover for Tall Pedestal Table (Black)		\$28	\$38	

**SUB-TOTAL TABLES**

**SEATING**

**\*\* Subject to availability**

Folding Chair (Black)		\$16	\$21	
Fabric Side Chair (Grey, Padded Seat & Back)		\$43	\$57	
Bar Height Stool (Padded Seat with Wire Back)		\$89	\$116	
"Z" Stool		\$59	\$74	

**SUB-TOTAL SEATING**

**PREMIUM SEATING**

**\*\* All items subject to availability**

Squared Back Leather Club Chair White ( ) Black ( )		\$250	\$287	
Squared Back Leather Loveseat White ( ) Black ( )		\$370	\$420	
Padded, Tufted, Gas Lift Stool White ( ) Red ( ) Black ( )		\$89	\$116	

**SUB-TOTAL PREMIUM SEATING**

**ACCESSORIES**

**\* All items subject to availability**

Description	Qty	Preshow	Retail	Amount
40" TV Only <i>(Please contact Global office for connection information)</i>		\$452	\$588	
40" TV & Stand <i>(Please contact Global office for connection information)</i>		\$509	\$662	
Cardboard Ballot Box (10"x10"x10") * Label Available- See Signage Form		\$25	\$37	
Literature Rack (Floor Model)		\$121	\$157	
Coffee Table		\$90	\$145	
Rope & Stanchions- Price per Section (1 Velour Rope & 2 Chrome Stanchions)		\$36	\$47	
Bag Holder (1m tall, adjustable arms)		\$51	\$66	
Easel (Aluminum, Tri-Pod, Floor Model)		\$38	\$47	
Wastebasket		\$20	\$28	
Plant (Tropical, 3'-4' High) * Specialty Plants Available Upon Request.		\$87	-	

**SUB-TOTAL ACCESSORIES**

**MISCELLANEOUS**


**SUB-TOTAL MISCELLANEOUS**

**SUMMARY OF FURNISHINGS**

Tables	\$	
Seating	\$	
Premium Seating	\$	
Accessories	\$	
Miscellaneous	\$	
<b>TOTAL</b>	<b>\$</b>	

**Carry this total to Method of Payment form**

FURNISHINGS & ACCESSORIES




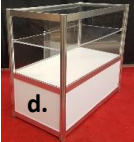
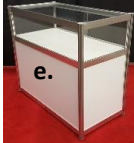

**EVENT NAME** North Atlantic Fish & Workboat Show **DATES** November 17-18, 2023

**Exhibiting Company:** \_\_\_\_\_ **Booth #** \_\_\_\_\_



**Contact Name:** \_\_\_\_\_ **Booth Size** \_\_\_\_\_

**Phone #:** \_\_\_\_\_ **Email:** \_\_\_\_\_



**COUNTER DISPLAYS**

Item	Description	Qty	Preshow	Retail	Amount
 a.	1m Standard c/w Sliding Doors at Back (White, 1m long x 1/2m deep x 1m tall)		\$180	\$230	
 b.	1m Curved Front c/w Sliding Doors at Back (White, 1m long x 1/2m deep x 1m tall)		\$205	\$267	
 c.	1/4 Round, White - Open in Back		\$263	\$342	
 d.	1m Display Showcase, Double Shelf, White/Acrylic		\$325	\$423	
 e.	1m Jewellery Display, Single Shelf, White/Acrylic		\$295	\$384	
 f.	Ballot Box Display (1/2m x 1/2m x 1m tall)- White or Black PVC Panels and Acrylic ( ) White ( ) Black		\$142	\$185	
<b>SUB-TOTAL COUNTER DISPLAYS</b>					

**PORTABLE DISPLAYS**

Item	Description	Qty	Preshow	Retail	Amount
 g.	Bannerstand Frame Rental (Includes graphic panel)		\$303	\$394	
 h.	Posterboard (8'x4', Velcro Adaptable)		\$109	\$142	
<b>SUB-TOTAL PORTABLE DISPLAYS</b>					

**HARDWALL BOOTH PACKAGES**

	<p><b>Included in 10' x 10' Hard wall Package:</b></p> <ul style="list-style-type: none"> <li>* White PVC Panels</li> <li>* One Black Lettered Company Header</li> <li>* Two Arm Lights (does not include power)</li> </ul>		<p><b>Included in 10' x 20' Hard wall Package:</b></p> <ul style="list-style-type: none"> <li>* White PVC Panels</li> <li>* Two Black Lettered Company Headers</li> <li>* Four Arm Lights (does not include power)</li> <li>* Includes Set Up &amp; Dismantle</li> </ul>
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**Custom headers & graphic panels available. See Signage Form for pricing and file information.**

Description	Quantity	Preshow	Retail	Amount
10' x 10' Hardwall Booth Package, White PVC Panels * Contact office for other colour options.		\$1,100	\$1,400	
10' x 20' Hardwall Booth Package, White PVC Panels * Contact office for other colour options.		\$1,499	\$2,099	
Shelving (White Melamine, 1m long x 12" deep)		\$35	\$46	
<b>SUB-TOTAL HARDWALL BOOTH PACKAGES</b>				

**REQUIRED INFORMATION FOR HARDWALL BOOTH PACKAGES**

**Headers:** Black lettering on white PVC. All CAPS lettering.

**Header # 1 to read** (10' x 10' and 10' x 20' systems)

\_\_\_\_\_

**Header # 2 to read** (10' x 20' systems only)

\_\_\_\_\_

**SUMMARY OF COUNTERS, PORTABLE & HARDWALL DISPLAYS**

\$ \_\_\_\_\_  
Carry this total to Method of Payment form



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 P.O. Box 2329  
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**PRE-SHOW DEADLINE:** November 3, 2023  
**ORDERING DEADLINE:** November 13, 2023

**EVENT NAME** North Atlantic Fish & Workboat Show **DATES** November 17-18, 2023

**Exhibiting Company:** \_\_\_\_\_ **Booth #** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_ **Booth Size** \_\_\_\_\_

**Phone #:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**BOOTH CARPET and CARPET PADDING**

*Subject to availability*

<b>1st Color Choice:</b>	Blue	Red	Green	Grey	Black
<b>2nd Color Choice:</b>	Blue	Red	Green	Grey	Black

Description	Quantity	Preshow	Retail	Amount
Broadloom - 10' x 10'	<b>Standard show color booth carpet supplied</b>	\$153	\$199	
Broadloom - 10' x 20'		\$306	\$398	
Broadloom - 10' x 30'		\$459	\$597	
Broadloom - 20' x 20'		\$556	\$723	
Bulk Carpet, 10'x10' Increments *: Size	x =	\$1.57	\$2.04	
Custom Sized Bulk Carpet **: Size	x =	\$2.15	\$2.80	
Protective Plastic*** : Size	x =	\$0.66	\$0.86	
Carpet Padding - Size	x =	\$1.12	\$1.46	
<b>SUB-TOTAL CARPET &amp; PADDING</b>				

- \* \*\* Booth spaces larger than 20' x 20' must use bulk carpet pricing.
- \* Booth carpet & bulk carpet supplied in 10' x 10' increments.
- \*\* Custom sized bulk booth carpet refers to sizes that do not fall under the 10'x10' increments (example 20' x 35').
- \*\*\* It is the responsibility of the exhibitor to remove plastic prior to show opening.

**BOOTH CLEANING**

Service Option (CHOOSE 1 OR 2)	Booth Size	Total Sq.. (min 100)	Rate	# of days	Total
1 Initial vacuum before first day only	<b>INCLUDED AS PART OF BOOTH PACKAGE</b>				
2 Daily vacuum & empty waste baskets					
<b>SUB-TOTAL BOOTH CLEANING</b>					

**SPECIAL INSTRUCTIONS:**

<b>SUMMARY OF CARPET &amp; BOOTH CLEANING</b>
\$ _____
<i>Carry this total to Method of Payment Form</i>

Send completed form along with Method of Payment to info@globalconvention.ca or fax (506) 658-0509

EAST (TS\_MST) Jan/2022

**CARPET, PADDING & BOOTH CLEANING**



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E-mail: info@globalconvention.ca

**PRE-SHOW DEADLINE: November 3, 2023**  
**ORDERING DEADLINE: November 13, 2023**

**EVENT NAME** North Atlantic Fish & Workboat Show **DATES** November 17-18, 2023

**Exhibiting Company:** \_\_\_\_\_ **Booth #** \_\_\_\_\_  
**Contact Name:** \_\_\_\_\_ **Booth Size** \_\_\_\_\_  
**Phone #:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Single 110 volt, 15 amp, duplex outlet (Inside) --- OPTION A**

\* **10' x 10' BOOTHS: One (1) 110v, 7.5 amp outlet (1 plug), per Exhibitor - NOT per booth space - will be provided by Show Management. Additional outlets can be ordered below.**

- \* Electrical outlets are supplied to the back of the booth.
- \* Permanent building receptacles are not part of booth space. Electrical must be ordered prior to utilizing this source.
- \* Borrowing power from an adjoining booth is not permitted.
- \* We recommend the use of power bars with surge protectors.
- \* Extension cords & power bars are the responsibility of the exhibitor.

**Equipment Operating:** \_\_\_\_\_

**Special Electrical Power (Inside) --- OPTION B**

**Equipment Operating:** **\*\*\* Complete and fax or email to office for quote \*\*\***

# of Volts? \_\_\_\_\_ Single Phase or 3 Phase? \_\_\_\_\_ # of Amps? \_\_\_\_\_  
Do you require your equipment hardwired? \_\_\_\_\_  
If no, please specify type of receptacle required or receptacle number:

Draw plug configuration  
(as shown on your equipment):



**COMPLETE YOUR INSIDE ELECTRICAL ORDER HERE**

Description	Quantity	Pre-Show	Retail	Amount
Single 110v, 15 amp, duplex electrical outlet --- <b>Option A</b>		\$96.00	\$107.00	
Special electrical power --- <b>Option B</b>				
5m, 3 prong, extension cord **		\$29.00	\$39.00	
5m, flat extension cord **		\$38.00	\$49.00	
Power Bar **		\$24.00	\$31.00	

\*\* Rental does not include power.

**SUMMARY OF INSIDE ELECTRICAL**

\$ \_\_\_\_\_  
Carry this total to Method of Payment form

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EAST (TS\_MST) Jan/2022

**ELECTRICAL (INSIDE)**



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**PRE-SHOW DEADLINE:** November 3, 2023  
**ORDERING DEADLINE:** November 7, 2023

**EVENT NAME** North Atlantic Fish & Workboat Show **DATES** November 17-18, 2023

**Exhibiting Company:** \_\_\_\_\_ **Booth #** \_\_\_\_\_  
**Contact Name:** \_\_\_\_\_ **Booth Size** \_\_\_\_\_  
**Phone #:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**BOOTH ID and SHOW SIGNAGE**

- \*\* All signage pricing is based on Global Convention Services in-house printing. Expect additional charges for RUSH printing, outsourced printing and last minute shipping/delivery.
- \*\* Preferred logo file formats: Vector EPS, high resolution TIF or PDF (minimum 300 dpi).
- \*\* Date for artwork deadline will be supplied at time of order.

Description (Width x Height)	Qty.	Unit Price	RUSH	Amount
<b>BOOTH ID SIGNS ^^^ Non-Laminated &amp; Holes Drilled for Hanging (with exception of 11"x9" sign)</b>				
11" x 9" with easel back (for table)		\$26.00	\$34.00	
44" x 7" Blackhawk booth ID Sign (heavy cardstock)		\$20.00	\$26.00	
44" x 7" Coroplast Booth ID Sign		\$31.00	\$41.00	
36" x 8" Coroplast Booth ID Sign		\$28.00	\$37.00	
<b>SHOW SIGNAGE ^^^ Printed to Coroplast, Non-Laminated (with exception of ballot box label)</b>				
8" x 8" Vinyl Label for Cardboard Ballot Box		\$28.00	\$36.00	
22" x 28"		\$58.00	\$76.00	
24" x 36"		\$82.00	\$107.00	
44" X 28"		\$116.00	\$151.00	
40" X 30"		\$113.00	\$147.00	
Brass Grommets (Rings) for hanging- Per Sign		\$8.00	\$10.00	
Holes Drilled for hanging- Per Sign		no charge	no charge	
<b>TOTAL SIGNAGE</b>				

Width \_\_\_\_\_ x Height \_\_\_\_\_  
W

Width \_\_\_\_\_ x Height \_\_\_\_\_  
W

H

H

*I would like my sign(s) to read / logo:*

**CUSTOM BOOTH SIGNAGE**

- \* We feature in-house graphic designers at a rate of \$75 per hour (minimum 1 hour) to design your artwork per your specifications.
- \* Preferred artwork file formats: Vector EPS, high resolution TIF or PDF with all fonts converted to curves, no bleeds, a resolution of 150 dpi at the actual printed size is best but for large TIF or EPS files, you may submit your files at 50% of file size, minimum 100 dpi resolution. Low resolution PDF's should accompany files.
- \* Panel size(s) and deadline date for artwork will be supplied at time of order.

Description	Qty.	Unit Price	RUSH	Amount
<b>HARDWALL BOOTH GRAPHICS *** Printed to PVC Panel, Non-Laminated</b>				
10' Custom header (price per header)		\$120.00	\$156.00	
Graphic panel for backwall and/or sidewalls (price per panel)		\$298.00	\$388.00	
Graphic panel for lower rail sidewalls (price per panel)		\$112.00	\$146.00	
<b>COUNTER GRAPHICS *** Printed to PVC Panel, Non-Laminated</b>				
Graphic front panel for 1m standard counter		\$112.00	\$146.00	
Graphic front panel for 1m curved front counter		\$132.00	\$172.00	
Graphic front panel for 1/4 round counter		\$184.00	\$239.00	
Graphic side panel for counters (price per panel)		\$56.00	\$73.00	
<b>TOTAL CUSTOM SIGNAGE</b>				

**SUMMARY OF SIGNAGE**  
 \$ \_\_\_\_\_  
 Carry this total to Method of Payment form

Send completed form along with Method of Payment to info@globalconvention.ca or fax (506) 658-0509

EAST (TS\_MST) Jan/2022

**SIGNAGE (Show Signs & Custom Booth Graphics)**



**THESE LABELS FOR SHIPPING DIRECT TO SHOW SITE.**  
Complete & submit Material Handling form to order show site material handling service.

**!!! Freight to arrive on site during scheduled move in time only !!!**

**WEDNESDAY, November 15, 2023**

To: GLOBAL CONVENTION SERVICES  
C/O Mary Brown's Centre  
50 New Gower Street  
St. John's, NL A1C 1J3

Show: **North Atlantic Fish & Workboat Show**

Exhibitor: \_\_\_\_\_

Booth #: \_\_\_\_\_

Piece #: \_\_\_\_\_ of \_\_\_\_\_

**USE THESE LABELS FOR SHIPPING DIRECT TO SHOW SITE.**

Complete & submit Material Handling form to order show site material handling service.

**!!! Freight to arrive on site during scheduled move in time only !!!**

**WEDNESDAY, November 15, 2023**

To: GLOBAL CONVENTION SERVICES  
C/O Mary Brown's Centre  
50 New Gower Street  
St. John's, NL A1C 1J3

Show: **North Atlantic Fish & Workboat Show**

Exhibitor: \_\_\_\_\_

Booth #: \_\_\_\_\_

Piece #: \_\_\_\_\_ of \_\_\_\_\_



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**ORDERING DEADLINE: November 13, 2023**

**EVENT NAME** North Atlantic Fish & Workboat Show **DATES** November 17-18, 2023

**Exhibiting Company:** \_\_\_\_\_ **Booth #** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_ **Booth Size** \_\_\_\_\_

**Phone #:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**EMERGENCY CONTACT NAME & CELL NUMBER:** \_\_\_\_\_

**IMPORTANT INFORMATION**

- \* **BOOTH DRAWINGS AND INSTRUCTIONS MUST ACCOMPANY THIS LABOUR REQUEST.**
- \* Minimum 4 hour call out, per man, on labor and stand-by.
- \* Global supervised rate is 25% of total labor. *Please note that Display Company/Exhibitor supervisor must be a qualified supervisor with general knowledge of display and all its components.*
- \* **Supervised labor must check in at service desk.**
- \* Start time guaranteed only at start of working day.
- \* Global supervised jobs will be completed at our discretion prior to show opening.

**DISPLAY BOOTH INFORMATION**

**Type of System** \_\_\_\_\_ **System Size** \_\_\_\_\_

**Special tools required for installation?** \_\_\_\_\_ **Please specify in detail:** \_\_\_\_\_

**POWER:**  Included in Booth Pkg  Ordered by Exhibitor  Ordered by Display House  Not Applicable

**CARPET:**  Hall Carpeted  Included in Booth Pig  Ordered by \_\_\_\_\_  With Display

**FREIGHT- Installation:**  Global advance warehouse  **\*\*\*Direct to Show Site\*** Carrier: \_\_\_\_\_

Expected number of pieces & weight: \_\_\_\_\_

**FREIGHT- Dismantle**  Return to advance warehouse  Direct From Show Site Carrier: \_\_\_\_\_

**ESTIMATED INSTALLATION REQUIREMENTS**

Date(s) Required	Start Time	Completion Time	# of Men	x	# of Hours Per Man	Total Hours	x	Hourly Rate	Estimated Cost
				x			x	\$70.00	
				x			x	\$70.00	

Global Supervised <input type="checkbox"/>	SUB-TOTAL
Exhibitor/Display House Supervised <input type="checkbox"/>	Add 25% Global Site Supervisor
Supervisor Name & Cell # _____	<b>ESTIMATED INSTALLATION</b>

**ESTIMATED DISMANTLE REQUIREMENTS**

Date(s) Required	Start Time	Completion Time	# of Men	x	# of Hours Per Man	Total Hours	x	Hourly Rate	Estimated Cost
				x			x	\$70.00	
				x			x	\$70.00	

Global Supervised <input type="checkbox"/>	SUB-TOTAL
Exhibitor/Display House Supervised <input type="checkbox"/>	Add 25% Global Site Supervisor
Supervisor Name & Cell # _____	<b>ESTIMATED DISMANTLE</b>

**SUMMARY OF DISPLAY INSTALLATION & DISMANTLE**

\$ \_\_\_\_\_  
 Carry this total to Method of Payment form

**DISPLAY INSTALLATION & DISMANTLE**





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**Exhibiting Company:** \_\_\_\_\_ **Booth #** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_ **Booth Size** \_\_\_\_\_

**Phone #:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**ON-SITE CONTACT NAME & CELL NUMBER:** \_\_\_\_\_

**IMPORTANT INFORMATION**

- \* **THIS SERVICE IS NOT PROVIDED BY SHOW MANAGEMENT.**
- \* Exhibitor, his agent, or representative must supply sufficient man power including competent and authorized supervisors to manage and control the exhibition installation activity, to assemble display, or when uncrating, positioning, and reskidding equipment and machinery.
- \* The exhibitor, his agent, or representative, upon signing this order form, covenants and agrees to indemnify and hold harmless Global Convention Services Ltd. from and against all claims, demands, charges, losses or damage, arising or alleged to arise, directly or indirectly, or incidentally by person of any act omission or operations of the exhibitor, his agent or representative, their officers, employees, agents or anyone for whom the exhibitor, his agent, or representative are legally responsible. Global Convention Services Ltd. is to be cross insured on the insurance for the exhibitor's, his agent's or representative's operations conducted at this event. Evidence of the insurance described above shall be forwarded to Global Convention Services Ltd.
- \* If you require a forklift, a driver will be assigned to operate the forklift.
- \* 5000 lb. maximum capacity. Larger forklift and crane service is available by advance request and additional cost.
- \* Start time can be guaranteed only when forklift is requested for the start of the work day at 8:00 AM.
- \* **Exhibitor must check forklift/driver in and out at Global service desk.**
- \* Equipment and labor cancelled without a 48 hour notice shall be charged a one (1) hour cancellation fee per worker and forklift. If exhibitor fails to use the workers and equipment at the time confirmed, a one (1) hour "No-Show" charge per worker and forklift will apply.
- \* Minimum charge for labor and equipment is one (1) hour per worker and equipment. Equipment and labor thereafter is charged in half (1/2) hour increments per worker and equipment.

**ESTIMATED INSTALLATION REQUIREMENTS**

Date(s) Required	Start Time	# of Forklifts	X	# of Hours Each	Total Hours	Hourly Rate	Total
			X			\$131	
			X			\$131	

Contact office for weekly forklift rental quote & scissor lift rental quote **ESTIMATED INSTALLATION**

**ESTIMATED DISMANTLE REQUIREMENTS**

Date(s) Required	Start Time	# of Forklifts	X	# of Hours Each	Total Hours	Hourly Rate	Total
			X			\$131	
			X			\$131	

Contact office for weekly forklift rental quote & scissor lift rental quote **ESTIMATED DISMANTLE**

**SUMMARY OF IN-BOOTH FORKLIFT & DRIVER**

\$ \_\_\_\_\_

Carry this total to Method of Payment form

**IN-BOOTH FORKLIFT & DRIVER**



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 E-mail: info@globalconvention.ca

**PRE-SHOW DEADLINE** November 3, 2023  
**ORDERING DEADLINE:** November 13, 2023

**EVENT NAME** North Atlantic Fish & Workboat Show **DATES** November 17-18, 2023

**METHOD OF PAYMENT**

**Exhibiting Company Information**

Exhibiting Company: _____	<b>Booth #</b>
Exhibiting Company Mailing Address: _____	
City / Province / Postal Code: _____	
Contact Name: _____	
Telephone: _____ Fax: _____ Email: _____	

**Third Party Company Information \*\*\* If Applicable \*\*\***

Third Party Company Name: \_\_\_\_\_  
 Third Party Billing Address: \_\_\_\_\_  
 City / Province / Postal Code: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**Services to be invoiced to Third Party Company**

All Global Services   
  Electrical   
  Material Handling In & Out   
  Booth Cleaning  
 Equipment & Furniture   
  I&D Labor/Supervision   
  In-Booth Forklift   
 Other \_\_\_\_\_

**INFORMATION**

- \* Payment must accompany order. Order will not be processed without payment.
- \* Pre-Show pricing available until the date specified on order forms and when accompanied with payment.
- \* Global reserves the right to invoice at retail prices on orders received after pre-show deadline.
- \* Prices are based on duration of event and include site delivery, installation, and removal.
- \* *Prices are in Canadian dollars.*
- \* Exhibitors are responsible for damage or loss of rental material.
- \* *Copy of invoice sent on request only.*     Mail     Email \_\_\_\_\_

**CANCELLATION OF ORDERS**

- \* Cancellation of equipment, or orders, prior to Global set up - subject to a 25% cancellation fee.
- \* If full service has been provided - subject to a 100% cancellation fee (no refund).
- \* **Upon arrival to your booth for set up**, confirm that all items pre-ordered have been delivered to your booth. Notify the Global Service Desk immediately for any missing items. **NOTE:** Refunds will not be issued post-show if missing item(s) were not reported to Global Service Desk.

**PAYMENT INFORMATION**

**BANK TRANSFER & e-TRANSFERS**  
 \* Send e-transfers to: [accounting@globalconvention.ca](mailto:accounting@globalconvention.ca)  
 \* Contact office for Bank Transfer details  
 \* Customers are responsible for any bank processing fees

**CREDIT CARD**  
 For your convenience, we will use this authorization to charge your credit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include labor & material handling.

Visa     MasterCard     Amex  
 Purchase Order # (if applicable) \_\_\_\_\_  
*(P.O. is for vendor's reference only. Payment must accompany order.)*  
 Card # \_\_\_\_\_  
 Expiry Date \_\_\_\_\_ CVV # \_\_\_\_\_  
 Cardholder Name \_\_\_\_\_  
 Cardholder Signature \_\_\_\_\_  
 Cardholder Telephone \_\_\_\_\_

**CALCULATION OF ORDER**

Furnishings & Accessories	\$	_____
Counters, Portable & Hardwall	\$	_____
Carpet & Booth Cleaning	\$	_____
Electrical	\$	_____
Signage	\$	_____
Material Handling	\$	_____
Installation & Dismantle	\$	_____
In-Booth Forklift	\$	_____
<b>Total of Items</b>	<b>\$</b>	_____
<b>15% HST</b>	<b>\$</b>	_____
<b>TOTAL ORDER (CDN)</b>	<b>\$</b>	_____

HST # 12259 9822 RT0001

**Payment must be submitted with order forms. Send completed forms to info@globalconvention.ca or fax (506) 658-0509**