

North Atlantic Fish & Workboat Show November 19-20, 2021 Mile One Centre St. John's, NL

Visit our website to view our on-line catalogue

SERVICE CONTRACTOR CONTACT

GLOBAL CONVENTION SERVICES Phone: 1-888-799-3976 (EXPO)

P.O. Box 2329 Fax: 506-658-0509

Saint John, NB, E2L 3V6 Email: info@globalconvention.ca

BOOTH EQUIPMENT

Each 10' x 10' exhibitor booth space consists of the following:

- ** 8' high draped backwall and 3' high draped sidewalls.
- ** Standard show colour booth carpet.
- ** Daily booth vacuuming.
- ** Forklift service (up to 5000 lbs) to and from facility loading dock (does not include special lifting equipment or inbooth forklift service or moving of equipment).
- ** Empty container storage.

ELECTRICAL:

** Each <u>EXHIBITOR</u> (not per booth space) will receive a 110 volt, 500 watt outlet (1 plug). Additional outlets can be ordered by completing the enclosed Electrical and Payment Forms.

Rolls of shrink-wrap will be available for purchase, along with skid/pallet wrapping services, during show dismantle. See onsite Global service desk to place your order.

PRE-SHOW PRICE DEADLINE DATE

In order to receive advance order discount rates (pre-show price) listed on selected price sheets, we must receive your order, and payment, by

November 5, 2021

Orders received after this date will be subject to Retail Prices.

ON-LINE ORDERING INSTRUCTIONS

In order to protect your privacy, we have placed the following login and password on our on-line order form to restrict access to exhibitors for this event only. In addition, our order form is located on a "SSL" secure server to protect your credit card information.

To access our online catalogue, go to www.globalconvention.ca,and enter the username and password supplied below.

Username: NAFWS Password: 2021

On-line ordering available until: November 15, 2021

EXHIBITOR MOVE-IN

Wednesday November 17, 2021 Larger boats or specialty move in. ** By appointment only !! **

Thursday November 18, 2021 Booth move in will be scheduled based on location.

MODELANT. Move in time for ALL exhibitors will be scheduled. Times to be provided by Master Promotions.

Set up must be completed by 7:00 PM on Thursday, November 18, 2021.

EXHIBITOR MOVE-OUT

Saturday November 20, 2021 4:00 PM - 10:00 PM

If freight is still on the show floor at 10:00 PM Show Management reserves the right to ship your freight with the Official IMPORTANT: Show Carrier with all costs being billed to the exhibitor. If you are using another carrier and expect a problem with

evening pick up, contact Show Management.

MATERIAL HANDLING

DIRECT TO SITE SHIPMENTS

!!! Direct to site shipments must arrive on WEDNESDAY, NOVEMBER 17, 2021 ONLY !!

** Freight received at venue in advance of exhibitor move-in risk having their freight either refused by venue.



P.O. Box 2329, Saint John, NB E2L 3V6 Tel. 506-658-0506 Fax. 506-658-0509 E-mail: info@globalconvention.ca

PRE-SHOW DEADLINE:
ORDERING DEADLINE:

November 5, 2021 November 15, 2021

EVENT NAME North Atlantic Fish & Workboat Show DATES November 19-20, 2021 Booth # Exhibiting Company: **Booth Size** Contact Name: Email: Phone #: TABLES ACCESSORIES Dressed tables are show colour unless otherwise specified All items subject to availability Description Qty. Pre Show Retail Amount Description Qty. Pre Show Retail Amount Vinyl Top Table 29" - No Skirt 40" TV (Please contact Global office for \$32 \$42 \$499 \$559 2'x4' () 2'x6' () 2'x8' () 2'x4' Dressed Table-29" High (Vinyl connection information) \$75 \$73 \$55 \$61 TV Floor Stand Top, Skirted 3 Sides) 2'x6' Dressed Table- 29" High (Vinyl Cardboard Ballot Box (10"x10"x10") \$66 \$81 \$18 \$24 Top. Skirted 3 Sides) Label Available- See Signage Form 2'x8' Dressed Table- 29" High (Vinyl \$75 \$92 Literature Rack (Floor Model) \$129 \$153 Top, Skirted 3 Sides) 29" High Extra Skirt (To Skirt 4th Side) \$39 \$49 Coffee Table \$94 \$109 Vinyl Top Table 41" - No Skirt Rope & Stanchions- Price per Section \$51 \$42 \$56 \$43 2'x4' () 2'x6' () 2'x8' () 2'x4' Raised Dressed Table-41" High (1Velour Rope & 2 Chrome Stanchions) \$103 \$59 \$84 Bag Holder (1m tall, adjustable arms) \$49 (Vinyl top, Skirted 3 Sides) 2'x6' Raised Dressed Table-41" High \$88 \$109 Easel (Aluminum, Tri-Pod, Floor Model) \$36 \$45 (Vinyl top, Skirted 3 Sides) 2'x8' Raised Dressed Table-41" High \$99 \$121 Wastebasket \$17 \$21 (Vinyl top, Skirted 3 Sides) Plant (Tropical, 3'-4' High) * Specialty 39" High Extra Skirt (To Skirt 4th Side) \$46 \$56 \$69 Plants Available Upon Request. Show Table (30" Round, 29" High) \$63 \$77 \$101 Bistro Table (30" Round, 39" High) \$85 SUB-TOTAL SPECIALTY ITEMS & Spandex Cover for Bistro Table (Black) \$17 \$25 **ACCESSORIES** ELECTRICAL ACCESSOR **SUB-TOTAL TABLES** ## Rental does not include power SEATING 5m, 3 Prong, Extension Cord ## \$29 \$39 ** Subject to availability Power Bar ## \$27 \$33 Folding Chair (Black) \$15 \$20 \$31 \$38 Fabric Chair (Grey, Padded Seat & Back) Bistro Stool (Padded Seat with Back) \$68 \$83 Executive Chair SUB-TOTAL LIGHTING & ELECTRICAL \$71 \$86 (Grey, Padded Seat & Back, Arms) ** **ACCESSORIES** "Z" Stool \$52 \$65 \$175 \$205 **SUMMARY OF FURNISHINGS** Leather Tub Chair (Black) ** \$336 \$412 Tables \$ Leather Loveseat (Black) ** **SUB-TOTAL SEATING** Seating \$ Groupings \$ GROUPINGS ** Subject to availability Contemporary Grouping \$112 \$146 Accessories \$ (Show Table/2 Chairs) Bistro Grouping \$199 \$238 Electrical Accessories \$ (Bistro Table/2 Bistro Stools) Tub Chair Grouping \$392 \$460 (Show Table/2 Tub Chairs) ** TOTAL \$

SUB-TOTAL GROUPINGS

Carry this total to Method of Payment form

P.O. Box 2329, Saint John, NB E2L 3V6 Tel. 506-658-0506 Fax. 506-658-0509 E-mail: info@globalconvention.ca

PRE-SHOW DEADLINE: ORDERING DEADLINE:

November 5, 2021 November 11, 2021

EVENT NAME _	North Atlantic Fish & Workboat Show	DATES	November 19-20, 2021
Exhibiting Compa	iny:	Boot	th #
Contact Name:		Boot	th Size
Phone #:	Email:		

		LE			

Description	Quantity	Pre-Show	Retail	Amount		
8' Pop up with 2 Lights (Grey Fabric, Velcro Adaptable)		\$455	\$550			
10' Pop up with 2 Lights (Grey Fabric, Velcro Adaptable)		\$570	\$680			
Bannerstand Frame Rental (Does not include graphic par	nel)	\$100	\$125			
Posterboard (4' x 8', Velcro Adaptable)		\$129	\$149			
1m Counter (White, 1m long x 1/2m deep x 1m tall) * Custom graphic panels available- see Signage Form		\$125	\$139			
Ballot Box Display (1/2m x 1/2m x 1m tall)		\$160	\$199			
	SUB-TOTAL PO	RTABLE DI	SPLAYS			

HARDWALL BOOTH PACKAGES



Included in 10' x 10' Hardwall Package:

- * Vinyl Lettered Company Sign
- Two Arm Lights (does not include power) Choice of Grey Fabric or PVC Panels
- * Four Arm Lights (does not include power)
 - * Four Shelves
- * Choose of Grey Fabric or PVC Panel

Included in 10' x 20' Hardwall Package:		
* Two Vinyl Lettered Company Signs	COMPANY NAME	COMPANY NAME
* Four Arm Lights (does not include	1 1 1 1	
power)		1 1 1 1 1 1
* Four Shelves		
* Choose of Grey Fabric or PVC Panels	1 1 1	
* Includes Set Up & Dismantle		
	_	

Custom headers & panels available. See Signage Form for pricing and file information.

10' x 10' Hardwall Booth Packages									
		Quantity	Pre-Show	Retail	Amount				
White PVC Panels (Non-Velcro Adaptable)					\$986	\$1,145			
Grey Fabric Panels (Velcro Adaptable)					\$1,076	\$1,271			
Colour PVC Panels	Blue	Black			\$1,148	\$1,338			
Shelving (White Melamine, 1m long x 12" deep)				\$36	\$39				
Additional Arm Lights					\$56	\$69			

10' x 20' Hardwall Booth Packages								
	Des	cription			Quantity	Pre-Show	Retail	Amount
White PVC Panels (Non-Velcro Adaptable)					\$1,360	\$1,598		
Grey Fabric Panels (Velcro Adaptable)					\$1,570	\$1,850		
Colour PVC Panels		Blue		Black		\$1,699	\$2,019	
Additional Shelving (White Melamine, 1m long x 12" deep)					\$36	\$39		
Additional Arm Lights				\$56	\$69			
SUB-TOTAL HARDWALL BOOTH PACKAGES								

REQUIRED INFORMATION FOR HARDWALL BOOTH PACKAGES

Headers: Black lettering on white PVC. All CAPS lettering.	
Header # 1 to read (10' x 10' and 10' x 20' systems)	
Header # 2 to read (10' x 20' systems only)	

SUMMARY OF PORTABLE & HA	RDWALL DISPLAYS
\$	
Carry this total to I	Method of Pavment form

P.O. Box 2329, Saint John, NB E2L 3V6 Tel. 506-658-0506 Fax. 506-658-0509 E-mail: info@globalconvention.ca

PRE-SHOW DEADLINE: ORDERING DEADLINE:

November 5, 2021

November 15, 2021

EVENT NAME _	North Atlantic Fish & Workboat Show	DATES	November 19-20, 2021
Exhibiting Compa	ny:	Boo	
Contact Name: Phone #:	Email:	воо	th Size

BOOTH CARPET and CARPET PADDING

Subject to availability

1st Colour Choice: Blue Red Green Grey Black
2nd Colour Choice: Blue Red Green Grey Black

Descript	ion			Qua	ntity	Pre-Show Price	Retail Price	Amount
Broadloam - 10' x 10'			Ctondo	v al		\$130	\$161	
Broadloam - 10' x 20' Broadloam - 10' x 30'		s	Standard show color booth carpet supplied			\$244	\$301	
		b			\$365	\$454		
Bulk Carpet - Size	x		Supplied			\$1.25	\$1.55	
Protective Plastic - Size 1	х		=			\$0.60	\$0.65	
Special Cutting Charge ²	х		=			\$1.97	\$2.45	
Carpet Padding - Size	х		=			\$0.99	\$1.10	
			SUB-TOTAL CARPET & PADDING					

Booth spaces larger than 10' x 30' must use bulk carpet pricing.

Booth carpet & bulk carpet supplied in 10' x 10' increments.

- 1 It is the responsibility of the exhibitor to remove plastic prior to show opening.
- ² Applied to cut carpets only.
- Special cutting charge is in addition to bulk carpet pricing.
- ² Special cutting charge is applied to run of carpet that is cut.

BOOTH CLEANING						
Service Option (CHOOSE 1 OR 2)	Booth Size	Total Sq.Ft. (min 100)	Rate	# of days	Total	
1 Initial vacuum before first day only	INCLUDED AS PART OF BOOTH PACKAGE					
2 Daily vacuum & empty waste baskets						
PECIAL INSTRUCTIONS:	SUB-TOTAL BOOTH CLEANING					
		7				
		SUMMAF	RY OF CARP	PET & BOOTH C	CLEANING	
			Carry this tota	\$al to Method of P	avment Form	

 $Send\ completed\ form\ along\ with\ Method\ of\ Payment\ to\ info@global convention. ca\ or\ fax\ (506)\ 658-0509$

TS-MST-Revised Feb/2018

P.O. Box 2329, Saint John, NB E2L 3V6 Tel. 506-658-0506 Fax. 506-658-0509 E-mail: info@globalconvention.ca

PRE-SHOW DEADLINE:
ORDERING DEADLINE:

November 5, 2021 November 15, 2021

EVENT NAME	North Atlantic Fis	sh & Workboat Show	DATES	November 19-20, 2021				
Exhibiting Comp	any:	Boo						
Contact Name: Booth Size								
Phone #:		Email:						
		olt, 15 amp, duplex outle						
		tlet (1 plug), per Exhibitor (NO ered by completing this Electr		re), will be provided by Show omitting along with Method of				
* Electrical outle	ets are supplied to the	back of the booth.						
* Permanent bui utilizing this	• •	not part of booth space.	Electrical mu	st be ordered prior to				
* Borrowing pov	ver from an adjoining	booth is <u>not</u> permitted.						
* We recommen	d the use of power ba	rs with surge protectors	i.					
* Extension cord	ds & power bars are th	ne responsibility of the e	xhibitor.					
Equipment Opera	ting:							
	Specia	al Electrical Power C	PTION B					
Equipment Opera		*** Complete and fax to		for quote ***				
		•		·				
# of Volts?	Single	Phase or 3 Phase?		# of Amps?				
Do you require yo	our equipment hardwir	red?						
If no, please spec	ify type of receptacle	required or receptacle n	umber:					
Draw pl	ug configuration							
-	our equipment):							
· ·								

COMPLETE YOUR ELECTRICAL ORDER HERE									
Description Quantity Pre-Show Retail Amount									
Single 110v, 15 amp, duplex electrical outlet Option A		\$78.00	\$93.00						
Special electrical power Option B									
5m, 3 prong, extension cord **		\$29.00	\$39.00						
Power Bar **		\$27.00	\$33.00						

^{**} Rental does not include power.

SUMMARY OF	ELECTRICAL
\$	
Carry this total to N	lethod of Payment form

Phone #:

HEAD OFFICE:

P.O. Box 2329, Saint John, NB E2L 3V6 Tel. 506-658-0506 Fax. 506-658-0509 E-mail: info@globalconvention.ca

PRE-SHOW DEADLINE:
ORDERING DEADLINE:

November 5, 2021 November 9, 2021

EVENT NAME _	North Atlantic Fish & Workboat Show	DATES	November 19-20, 2021
Exhibiting Compa	any:	Boo	th #
Contact Name:		Boot	th Size

* All signage pricing is based on Global Convention Services in-house printing.

Expect additional charges for RUSH printing, outsourced printing and last minute shipping/delivery.

Email:

** Preferred logo file formats: Vector EPS, high resolution TIF or PDF (minimum 300 dpi).

BOOTH ID and SHOW SIGNAGE								
Description (Width x Height)	Qty.	Pre-Show	Rush	Amount				
BOOTH ID SIGNS ^^^								
11" x 9" with easel back (for table)		\$26.00	\$34.00					
44" x 7" Booth ID Sign. Printed to Blackhawk (heavy cardstock). Includes holes drilled for hanging.		\$20.00	\$26.00					
44" x 7" Booth ID Sign. Direct print to Corex. Includes holes drilled for hanging.		\$31.00	\$41.00					
36" x 8" Booth ID Sign. Direct print to Corex. Includes holes drilled for hanging.		\$28.00	\$37.00					
SHOW SIGNAGE ^^^		1	1					
8" x 8" Label for Cardboard Ballot Box		\$28.00	\$36.00					
22" x 28" or 28" x 22" (specify size below)		\$58.00	\$76.00					
24" x 36" or 36" x 24" (specify size below)		\$82.00	\$107.00					
44" X 28" or 28" x 44" (specify size below)		\$116.00	\$151.00					
40" X 30" or 30" x 40" (specify size below)		\$113.00	\$147.00					
Brass Grommets (Rings) for hanging- Per Sign		\$18.00	\$23.00					
Holes Drilled for hanging- Per Sign		\$3.00	\$5.00					
^ Artwork is direct print to Coraplast substrate (non-laminate	ed)	TOTAL	SIGNAGE					

	^^^ Artwork	is direct print to Corapla	st substrate (non-laminated)	TO	TAL SIGNAGE	
	Width	x Height				
		W		Width	x Height	
					W	
Н			I would like my sign(s) to read / logo:			н

CUSTOM BOOTH SIGNAGE

- * We feature in-house graphic designers at a rate of \$75 per hour (minimum 1 hour) to design your artwork per your specifications.
- * A signage specification sheet will be supplied at time of order which will detail preferred file formats.
- * Panel size(s) and deadline date for artwork will be supplied at time of order.

Description	Qty.	Unit Price	RUSH	Amount
HARDWALL BOOTH GRAPHICS ***				
10' Custom graphic header (price per header)		\$120.00	\$156.00	
Graphic panel for backwall & sidewalls (price per panel)		\$298.00	\$388.00	
Graphic panel for lower sidewalls (price per panel)		\$112.00	\$146.00	
1M COUNTER GRAPHICS ***				
Graphic panel for 1m counter front		\$112.00	\$146.00	
Graphic panel for 1m counter side (2 required) (price per panel)		\$56.00	\$73.00	
BANNER STAND GRAPHICS				
Banner Stand Graphic Panel, printed to banner vinyl, non-				
laminated (to accompany the rental of bannerstand)		\$220.00	\$286.00	
*** Artwork is direct print to PVC substrate (non-laminated)	T	OTAL CUSTO	M SIGNAGE	

SUMMARY (SUMMARY OF SIGNAGE							
\$								
Carry this total to N	lethod of Payment form							

P.O. Box 2329, Saint John, NB E2L 3V6 Tel. 506-658-0506 Fax. 506-658-0509 E-mail: info@globalconvention.ca

ORDERING DEADLINE: November 15, 2021

EVENT NAME	North Atla	antic Fish & V	Vorkboa	t S	how	[DATES		November	19-20, 2021
Exhibiting Comp Contact Name:	any:	ny: Booth # Booth Size								
Phone #:		 Email:								
EMERGENCY CON	TACT NAME & (CELL NUMBER:								
			RTANT I	M-		TION				
* BOOTH DRAWIN	NGS AND INSTR							UE	ST.	
* Minimum 4 ho										
* Global supervise									•	risor
must be a <u>qualifed</u> supervisor with general knowledge of display and all its components. * Supervised labour <u>must check in</u> at service desk.										
* Start time guaranteed only at start of working day.										
* Global supervise				on p	orior to	show	opening.			
		DISPLA	Y BOOTH	1 I	NFOR	MATIC	N			
Type of System							S	yst	em Size	
Special tools requir	red for installati	on?	Plea	ise	specif	y in de	etail:			
		. 🗖								
POWER: Incl	uded in Booth P		y Exhibito				y Display	Ηοι	use Not	t Applicable
CARPET: Hall	l Carpeted	Included in Boot	h Pkg	Ord	_					With Display
FREIGHT- Installa	ation: Fro	om advance ware	house		***Direc	ct to Sho	ow Site* C	arrie	er:	
Expected number of	pieces & weight	: <u> </u>								
FREIGHT- Dismai	ntle Returr	to advance ware	ehouse		Direct	From S	Show Site	Ca	arrier:	
		ESTIMATED IN	NSTALLA	TIC	ON RE	QUIR	EMENTS			
Data (a) Data data	O(- 1 T'	Completion	" • C. D.C.		# of F		Total			Full control 1 Occur
Date(s) Required	Start Time	Time	# of Men	Х	<u>Per</u>	Man	Hours	Х	Hourly Rate	Estimated Cost
				X				Х	\$72.00	
	_			X				X	\$72.00	
Global Supervised									SUB-TOTAL	
Exhibitor/Display H	ouse Supervise	ed				Add 2	25% Global	Sit	e Supervisor	
Supervisor Name &	Cell #					EST	IMATED II	NST	ALLATION	
		CCTIMATED	DICMAN	TI I						
		ESTIMATED Completion	DISMAN		# of H		Total			
Date(s) Required	Start Time	Time	# of Men	X	<u>Per</u>		Hours	х	Hourly Rate	Estimated Cost
				x				х	\$72.00	
				X				х	\$72.00	
Global Supervised									SUB-TOTAL	
Exhibitor/Display H	LLI					A -1 -1 -5	NEO/ Clabal	0:4		
		ed							e Supervisor	
Supervisor Name &	Cell #					ES	TIMATED	DIS	SMANTLE	
					CLUSC	MARY	OF DIOD!	A 3/	INICTALLATI	ON & DICHANT!
					SOIMI	WAKY	OF DISPL	AY	\$	ON & DISMANTLE
							Carr	, thi	·	and of Payment form
Carry this total to Method of						ou or ruyinent ioilii				

USE THESE LABELS FOR SHIPPING DIRECT TO SHOW SITE.

!!! Freight to arrive on site during scheduled move in time only !!! WEDNESDAY, NOVEMBER 17, 2021

To:	Mile One Centre 50 New Gower Street St. John's, NL A1C 1J3
Show:	North Atlantic Fish & Workboat Show
Exhibitor Booth #:	<u> </u>
Piece #:	of
!!! Freight	USE THESE LABELS FOR SHIPPING DIRECT TO SHOW SITE. t to arrive on site during scheduled move in time only!
	WEDNESDAY, NOVEMBER 17, 2021
To:	Mile One Centre 50 New Gower Street St. John's, NL A1C 1J3
Show:	North Atlantic Fish & Workboat Show
Exhibitor Booth #:	:
Piece #:	of

P.O. Box 2329, Saint John, NB E2L 3V6 Tel. 506-658-0506 Fax. 506-658-0509 E-mail: info@globalconvention.ca

ORDERING DEADLINE:	November 15, 2021
--------------------	-------------------

EVENT NAME _	North Atlantic Fish 8	& Workb	oat Show	DATE	ES1	November 19-20, 2021
Exhibiting Compa	ny:		_		Booth #	
Contact Name:					Booth S	ize
Phone #:		Email:				
ON-SITE CONTACT	NAME & CELL NUMBER:					

IMPORTANT INFORMATION

- * THIS SERVICE IS NOT PROVIDED BY SHOW MANAGEMENT.
- * Exhibitor, his agent, or representative must supply sufficient man power including competent and authorized supervisors to manage and control the exhibition installation activity, to assemble display, or when uncrating, positioning, and reskidding equipment and machinery.
- * The exhibitor, his agent, or representative, upon signing this order form, covenants and agrees to indemnify and hold harmless Global Convention Services Ltd. from and against all claims, demands, charges, losses or damage, arising or alleged to arise, directly or indirectly, or incidentally by person of any act omission or operations of the exhibitor, his agent or representative, their officers, employees, agents or anyone for whom the exhibitor, his agent, or representative are legally responsible. Global Convention Services Ltd. is to be cross insured on the insurance for the exhibitor's, his agent's or representative's operations conducted at this event. Evidence of the insurance described above shall be forwarded to Global Convention Services Ltd.
- * If you require a forklift, a driver will be assigned to operate the forklift.
- * 5000 lb. maximum capacity. Larger forklift and crane service is available by advance request and additional cost.
- * Start time can be guaranteed only when forklift is requested for the start of the work day at 8:00 AM.
- * Exhibitor must check forklift/driver in and out at Global service desk.
- * Equipment and labour cancelled without a 48 hour notice shall be charged a one (1) hour cancellation fee per worker and forklift. If exhibitor fails to use the workers and equipment at the time confirmed, a one (1) hour "No-Show" charge per worker and forklift will apply.
- * Minimum charge for labour and equipment is one (1) hour per worker and equipment. Equipment and labour thereafter is charged in half (1/2) hour increments per worker and equipment.

ESTIMATED INSTALLATION REQUIREMENTS									
Date(s) Required Start Time # of Forklifts X # of Hours Each Total Hours Hourly Rate Total									
			Х			\$119			
			X			\$119			
Contact office for weekly forklift rental quote & scissor lift rental quote. SUB-TOTAL INSTALLATION									

ESTIMATED DISMANTLE REQUIREMENTS							
Date(s) Required	Start Time	# of Forklifts	X	# of Hours Each	Total Hours	Hourly Rate	Total
			Х			\$119	
			X			\$119	

Contact office for weekly forklift rental quote & scissor lift rental quote. SUB-TOTAL DISMANTLE

SUMMARY OF IN-BOOTH FORKLIFT & DRIVER					
\$					
Carry this total to Method of Payment form					



P.O. Box 2329, Saint John, NB E2L 3V6 Tel. 506-658-0506 Fax. 506-658-0509 E-mail: info@globalconvention.ca

North Atlantic Fish & Workboat Show DATES November 19-20, 2021 EVENT NAME **Exhibiting Company Information** Exhibiting Company: Booth # Exhibiting Company Mailing Address: City / Province / Postal Code: Contact Name: Telephone: Email: Third Party Company Information *** If Applicable *** Third Party Company Name: Third Party Billing Address: City / Province / Postal Code: Contact Name: Telephone: Email: Services to be invoiced to Third Party Company All Global Services Electrical Material Handling In & Out Booth Cleaning Equipment & Furniture I&D Labour/Supervision In-Booth Forklift Other **INFORMATION** Payment must accompany order. Order will not be processed without payment. Pre-Show pricing available until the date specified on order forms and when accompanied with payment. Global reserves the right to invoice at retail prices on orders received after pre-show deadline. Prices are based on duration of event and include site delivery, installation, and removal. Prices are in Canadian dollars. Exhibitors are responsible for damage or loss of rental material. Copy of invoice sent on request only. Mail **CANCELLATION OF ORDERS** Cancellation of equipment, or orders, prior to Global set up - subject to a 25% cancellation fee. * If full service has been provided - subject to a 100% cancellation fee (no refund). * Upon arrival to your booth for set up, confirm that all items pre-ordered have been delivered to your booth. Notify the Global Service Desk immediately for any missing items. NOTE: Refunds will not be issued post-show if missing item(s) were not reported to Global Service Desk. PAYMENT INFORMATION **CALCULATION OF ORDER BANK TRANSFER & e-TRANSFERS** Contact office for details **Furnishings** * Customers are responsible for any bank processing fees Portable & Hardwall Displays \$ CREDIT CARD Carpet & Booth Cleaning \$ For your convenience, we will use this authorization to charge your Electrical \$ credit card account for your advance orders, and any additional Signage \$ amounts incurred as a result of show site orders placed by your Material Handling \$ representative. These charges may include labour & material handling. Installation & Dismantle \$ In-Booth Forklift Visa Mastercard Amex Purchase Order # (if applicable) (P.O. is for vendor's reference only. Payment must accompany order.) Total of Items Card # 15% HST Expiry Date TOTAL ORDER Cardholder Name HST # 12259 9822 RT0001 Canadian Funds Cardholder Signature Cardholder Telephone